|  |  |
| --- | --- |
|  |  |
|  | Notetaking templates |
|  | Public consultation on the draft New Zealand Disability Strategy |



|  |
| --- |
| You can use these templates to capture a group discussion, or for smaller groups to work through 1 priority outcome area, and then share back with the larger group.  Write directly on these templates or use the Word version of the templates available on our website.  Please scan, send a photograph, or email the notetaking Word template to Whaikaha at disabilitystrategy@whaikaha.govt.nz  You can also post your Notetaking templates to:  Ministry of Disabled People - Whaikaha  Reply No. 262204  PO Box 1556 Wellington  Whaikaha use Reply Paid (Freepost) so you can send mail without a stamp. Courier charges would be at your own cost. |

# Notetaking template

## About your group

### Who took part in the session

This information helps Whaikaha understand who shared feedback and how successful we were at reaching a wide range of people across Aotearoa.

How many people took part in your session?

|  |
| --- |
|  |

What is the name of the organisation or community group who organised this session?

|  |
| --- |
|  |

Tell us a bit about your group (e.g. background, lived experience of disability, family, or carers of someone with a disability, Māori, Pacific, young people, roles in the organisation, community roles, other expertise). Your group can share as much or as little as you like.

|  |
| --- |
|  |

# Notetaking template

## Vision

The proposed vision is: ‘New Zealand is an accessible and equitable society for disabled people and their whānau – a place where disabled people thrive, lead and participate in all aspects of life.’

### Activity

As a group, discuss whether you agree with the vision. Consider whether:

* The vision is clear and easy to understand
* The vision aligns with the values and aspirations of disabled people
* You feel confident the vision will lead to meaningful change

In your discussion about the vision, what ideas came up? Where was there agreement or disagreement in the group?

|  |
| --- |
|  |

Do you have any further comments on the proposed vision and how well it reflects the needs, aspirations, and rights of disabled people in New Zealand?

|  |
| --- |
|  |

# Notetaking template

## Principles

### Activity

As a group, review the principles. Group them into 1 of 3 groups – essential, important, not important.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Essential | Important | Not important |
| Principle 1 |  |  |  |
| Principle 2 |  |  |  |
| Principle 3 |  |  |  |
| Principle 4 |  |  |  |
| Principle 5 |  |  |  |
| Principle 6 |  |  |  |
| Principle 7 |  |  |  |

Which principles did you identify as ***essential***, and why?

|  |
| --- |
|  |

Which principles did you identify as ***important***, and why?

|  |
| --- |
|  |

Which principles did you identify as ***not important***, and why?

|  |
| --- |
|  |

Did you identify any principles that need to be changed? If so, how?

|  |
| --- |
|  |

Did you identify any other principles that you think should be included?   
If so please give details

|  |
| --- |
|  |

# Notetaking template

## Strategy Impact

As a group, explore:

* What aspects of the strategy feel most aligned with what matters to disabled people and their whānau?
* In what ways do you think the strategy could lead to meaningful change?
* Do you feel confident that the strategy will lead to meaningful change?
* Are there any ideas, perspectives, or areas you feel are missing from the strategy?

As you discuss these questions, capture which ideas come up. Where is there agreement or disagreement in the group?

|  |
| --- |
|  |

Are there any other comments or feedback?

|  |
| --- |
|  |

# Notetaking template

## Discussing success descriptions

Which priority outcome area were you discussing?

|  |
| --- |
|  |

Read and discuss the descriptions of what success means for disabled people in the relevant priority outcome area.

### Questions:

* Do you agree with the statements that describe what success means?
* Is there anything you would change about any of the descriptions?
* Is there anything you would add?

What ideas came up during your discussion? Where was there agreement or disagreement in the group?

|  |
| --- |
|  |

Are there any other comments or feedback?

|  |
| --- |
|  |

**Education** Notetaking templates

# Notetaking template

## Education goal

### The proposed goal for education is:

Every learner is supported to attend, participate and progress in education. There is a high expectation that all learners – including disabled learners – will achieve their potential in the education setting of their choice.

### Activity

As a group, discuss how much you agree with the description of what success in education means. What themes came up? Where was there agreement or disagreement in the group? Were there any other suggestions?

|  |
| --- |
|  |

# Notetaking template

## Education success statements

As a group, review the proposed success statements for education. Group them into 1 of 3 groups – keep, change, remove. Tick the boxes below to show your group’s selections.

|  |  |  |  |
| --- | --- | --- | --- |
| **Education success statements** | **Keep** | **Change** | **Remove** |
| a |  |  |  |
| b |  |  |  |
| c |  |  |  |
| d |  |  |  |
| e |  |  |  |
| f |  |  |  |
| g |  |  |  |
| h |  |  |  |
| i |  |  |  |

In your discussion about the success statements, what themes came up? Where was there agreement or disagreement in the group?

|  |
| --- |
|  |

Are there are any other success statements you would add, or any changes you would make to the wording of any of the statements?

|  |
| --- |
|  |

# Notetaking template

## All education actions

As a group, review the proposed education actions. Group them into 1 of 3 groups – keep, change, remove. Tick the boxes below to show your group’s selections.

|  |  |  |  |
| --- | --- | --- | --- |
| **Education success statements** | **Keep** | **Change** | **Remove** |
| Education action 1 |  |  |  |
| Education action 2 |  |  |  |
| Education action 3 |  |  |  |
| Education action 4 |  |  |  |
| Education action 5 |  |  |  |
| Education action 6 |  |  |  |
| Education action 7 |  |  |  |
| Education action 8 |  |  |  |
| Education action 9 |  |  |  |

Which actions did you identify to ***keep***? Why?

|  |
| --- |
|  |

Which actions would you want to ***change?*** Please describe details.

|  |
| --- |
|  |

Which actions would you want to ***remove?*** Tell us why.

|  |
| --- |
|  |

Did you identify any actions you would ***like to add?*** Explain why.

|  |
| --- |
|  |

**Employment** Notetaking templates

# Notetaking template

## Employment goal

### The proposed goal for employment is:

Disabled people will have meaningful career opportunities, equal to non-disabled people, and be valued the same way. Disability-confident employers will recognise disabled people’s talents and will provide accessible and inclusive workplaces throughout the employment lifecycle.

### Activity

As a group, discuss how much you agree with the description of what success in employment means. Take notes to capture where there was agreement, disagreement, or key themes that emerged. Does your group agree with the goal? From your group’s perspective is there anything that you would change about the goal? Does your group have any further comments or suggestions about the goal?

|  |
| --- |
|  |

# Notetaking template

## Sorting employment success descriptions

As a group, review the proposed success descriptions for employment. Group them into 1 of 3 groups – keep, change, remove. Tick the boxes below to show your group’s selections.

|  |  |  |  |
| --- | --- | --- | --- |
| **Employment success statements** | **Keep** | **Change** | **Remove** |
| a |  |  |  |
| b |  |  |  |
| c |  |  |  |
| d |  |  |  |

In your discussion about the success statements, what ideas came up? Where was there agreement or disagreement in the group?

|  |
| --- |
|  |

Are there are any other success statements you would add, or any   
changes you would make to the wording of any of the statements?

|  |
| --- |
|  |

# Notetaking template

## Sorting employment actions

As a group, review the proposed employment actions. Group them into 1 of 3 groups – keep, change, remove. Tick the boxes below to show your group’s selections.

|  |  |  |  |
| --- | --- | --- | --- |
| **Employment actions** | **Keep** | **Change** | **Remove** |
| Employment action 1 |  |  |  |
| Employment action 2 |  |  |  |
| Employment action 3 |  |  |  |
| Employment action 4 |  |  |  |
| Employment action 5 |  |  |  |
| Employment action 6 |  |  |  |
| Employment action 7 |  |  |  |
| Employment action 8 |  |  |  |
| Employment action 9 |  |  |  |

Which actions did you identify to ***keep***? Why?

|  |
| --- |
|  |

Which actions would you want to ***change?*** Please describe details.

|  |
| --- |
|  |

Which actions would you want to ***remove?*** Tell us why.

|  |
| --- |
|  |

Did you identify any actions you would ***like to add?*** Explain why.

|  |
| --- |
|  |

**Health** Notetaking templates

# Notetaking template

## Health goal

### The proposed goal for health is:

Disabled people will achieve the highest possible standard of health and wellbeing. They will decide what this means for themselves and their whānau.

### Activity

As a group, discuss how much you agree with the proposed goal for health. Take notes to capture where there was agreement, disagreement, or key themes that emerged. Does your group agree with the goal? From your group’s perspective is there anything that you would change about the goal? Does your group have any further comments or suggestions about the goal?

|  |
| --- |
|  |

# Notetaking template

## Sorting health success descriptions

As a group, review the proposed success descriptions for health. Group them into 1 of 3 groups – keep, change, remove. Tick the boxes below to show your group’s selections.

|  |  |  |  |
| --- | --- | --- | --- |
| **Health success description** | **Keep** | **Change** | **Remove** |
| a |  |  |  |
| b |  |  |  |
| c |  |  |  |
| d |  |  |  |
| e |  |  |  |
| f |  |  |  |

In your discussion about the success statements, what themes came up? Where was there agreement or disagreement in the group?

|  |
| --- |
|  |

Are there are any other success statements you would add, or any   
changes you would make to the wording of any of the statements?

|  |
| --- |
|  |

# Notetaking template

## Sorting health actions

As a group, review the proposed health actions. Group them into 1 of 3 groups – keep, change, remove. Tick the boxes below to show your group’s selections.

|  |  |  |  |
| --- | --- | --- | --- |
| **Health actions** | **Keep** | **Change** | **Remove** |
| Health action 1 |  |  |  |
| Health action 2 |  |  |  |
| Health action 3 |  |  |  |
| Health action 4 |  |  |  |
| Health action 5 |  |  |  |

Which actions did you identify to ***keep***? Why?

|  |
| --- |
|  |

Which actions would you want to ***change?*** Please describe details.

|  |
| --- |
|  |

Which actions would you want to ***remove?*** Tell us why.

|  |
| --- |
|  |

Did you identify any actions you would ***like to add?*** Explain why.

|  |
| --- |
|  |

**Housing** Notetaking templates

# Notetaking template

## Housing goal

### The proposed goal for health is:

Disabled people and their whānau have affordable, healthy, secure, and accessible homes that meet their needs.

### Activity

As a group, discuss how much you agree with the proposed goal for housing. Take notes to capture where there was agreement, disagreement, or key themes that emerged. Does your group agree with the goal? From your group’s perspective is there anything that you would change about the goal? Does your group have any further comments or suggestions about the goal?

|  |
| --- |
|  |

# Notetaking template

## Sorting housing success descriptions

As a group, review the proposed success descriptions for housing. Group them into 1 of 3 groups – keep, change, remove. Tick the boxes below to show your group’s selections.

|  |  |  |  |
| --- | --- | --- | --- |
| **Housing success description** | **Keep** | **Change** | **Remove** |
| a |  |  |  |
| b |  |  |  |
| c |  |  |  |
| d |  |  |  |
| e |  |  |  |
| f |  |  |  |

In your discussion about the success statements, what themes came up? Where was there agreement or disagreement in the group?

|  |
| --- |
|  |

Are there are any other success statements you would add, or any   
changes you would make to the wording of any of the statements?

|  |
| --- |
|  |

# Notetaking template

## Sorting housing actions

As a group, review the proposed housing actions. Group them into 1 of 3 groups – keep, change, remove. Tick the boxes below to show your group’s selections.

|  |  |  |  |
| --- | --- | --- | --- |
| **Housing actions** | **Keep** | **Change** | **Remove** |
| Housing action 1 |  |  |  |
| Housing action 2 |  |  |  |
| Housing action 3 |  |  |  |
| Housing action 4 |  |  |  |
| Housing action 5 |  |  |  |

Which actions did you identify to ***keep***? Why?

|  |
| --- |
|  |

Which actions would you want to ***change?*** Please describe details.

|  |
| --- |
|  |

Which actions would you want to ***remove?*** Tell us why.

|  |
| --- |
|  |

Did you identify any actions you would ***like to add?*** Explain why.

|  |
| --- |
|  |

**Justice** Notetaking templates

# Notetaking template

## Justice goal

### The proposed goal for health is:

Disabled people’s human rights and freedoms will be protected, and their disability rights will be realised. Disabled people will be treated fairly and equitably by the justice system. Justice system policies and practices will embed accessibility, inclusion and lived experience.

### Activity

As a group, discuss how much you agree with the proposed goal for justice. Take notes to capture where there was agreement, disagreement, or key themes that emerged. Does your group agree with the goal? From your group’s perspective is there anything that you would change about the goal? Does your group have any further comments or suggestions about the goal?

|  |
| --- |
|  |

# Notetaking template

## Sorting justice success descriptions

As a group, review the proposed success descriptions for justice. Group them into 1 of 3 groups – keep, change, remove. Tick the boxes below to show your group’s selections.

|  |  |  |  |
| --- | --- | --- | --- |
| **Justice success description** | **Keep** | **Change** | **Remove** |
| a |  |  |  |
| b |  |  |  |
| c |  |  |  |
| d |  |  |  |
| e |  |  |  |
| f |  |  |  |

In your discussion about the success statements, what themes came up? Where was there agreement or disagreement in the group?

|  |
| --- |
|  |

Are there are any other success statements you would add, or any   
changes you would make to the wording of any of the statements?

|  |
| --- |
|  |

# Notetaking template

## Sorting justice actions

As a group, review the proposed justice actions. Group them into 1 of 3 groups – keep, change, remove. Tick the boxes below to show your group’s selections.

|  |  |  |  |
| --- | --- | --- | --- |
| **Justice actions** | **Keep** | **Change** | **Remove** |
| Justice action 1 |  |  |  |
| Justice action 2 |  |  |  |
| Justice action 3 |  |  |  |
| Justice action 4 |  |  |  |
| Justice action 5 |  |  |  |

Which actions did you identify to ***keep***? Why?

|  |
| --- |
|  |

Which actions would you want to ***change?*** Please describe details.

|  |
| --- |
|  |

Which actions would you want to ***remove?*** Tell us why.

|  |
| --- |
|  |

Did you identify any actions you would ***like to add?*** Explain why.

|  |
| --- |
|  |