



Scan for  
NZSL name




Visual description: A purple Whaikaha logo with a QR scan for the NZSL name.

OIA1010



17 March 2026

Tēnā koe 

Thank you for your Official Information Act 1982 (OIA) request of 26 February 2026, to the Ministry of Disabled People - Whaikaha (Whaikaha), requesting information in relation to all properties occupied, owned, or leased by Whaikaha, where cleaning, security, and/or catering services are provided.

- 1. The physical address of the property and the total leased or occupied floor area (in square metres).**
- 2. Where cleaning services, security services (including guarding or concierge services), or catering services are delivered by an external contractor:**
  - a. the name of the contract provider;**
  - b. the contract start and expiry dates; and**
  - c. the total NZD value of the contract and the period to which that value relates (e.g. annual or total contract value).**
  - d. the headcount of staff assigned to perform the work\*.**
- 3. Where cleaning services, security services, or catering services are delivered by staff directly employed by the agency, the headcount of staff\* and their employment arrangement (e.g. permanent, fixed term, casual).**

Whaikaha currently leases floor space at 56 The Terrace, Wellington. This is part of a shared services agreement with the Ministry of Social Development (MSD). The agreement does not specify the total amount of space leased, so your request for the total amount of floor area occupied in square metres is refused under section 18(g) of the OIA, as the information is not held.

Cleaning, security and limited catering (tea and coffee) services are organised by MSD as part of the shared services agreement. Please refer to MSD's separate response in relation to these services for 56 The Terrace.



Please note, as part of its commitment towards increasing transparency, Whaikaha intends to make the information contained in this letter, and any attached documents, available to the wider public. Whaikaha will do this by publishing this letter on our website. Your personal details will be deleted, and no information that would identify you as the requestor will be released.

If you wish to discuss this response with us, or if you are seeking any further information, please contact [OIA\\_requests@whaikaha.govt.nz](mailto:OIA_requests@whaikaha.govt.nz).

If you are not satisfied with this response, you have the right to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or 0800 802 602.

Ngā mihi nui

A handwritten signature in black ink, appearing to read 'EMW', with a horizontal line underneath.

Emma Williams  
Manager, Ministerial and Executive Services