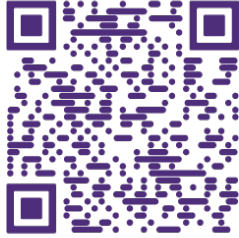


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Senior Advisor People and Culture

Adapted in 2024 by Accessible Formats Service,
Blind Low Vision NZ, Auckland

TN: The logo on the top of the page is Whaikaha Ministry of Disabled People.

Senior Advisor

People and Culture

- Work in an organisation committed to accessibility
- Join an engaging and collaborative team
- Mahi that makes a difference to our kaimahii

Join us on a fixed term contract and support the work we are doing to shape our people policies.

Ko wai mātou | About Us:

Whaikaha – Ministry of Disabled People has a unique mandate of having responsibility to steward change across Government, while commissioning disability support services; as well as transforming how these services are commissioned and delivered.

Disabled people expect to have greater choice and control over the supports and services they receive to lead their best life. We are committed to this by strengthening relationships and working in partnership with disabled people, tāngata whaikaha Māori, Pacific disabled people and their whānau.

Whaikaha presents an exciting opportunity to make a real difference. The call for "Nothing about us, without us" is an integral part of our operation.

Mō tēnei tūranga mahi | About the Role:

As the Senior Advisor, People and Culture you will be responsible for providing trusted HR and employment relations advice and support.

Your initial focus will be on the people policy, process and guidelines suite at Whaikaha. Where new or revised documents are required, you will create concise, accessible, user-friendly guides for our people practices. You will also support upcoming employment agreement negotiations, for example, through facilitating focus groups and communication and engagement activities.

This is a fixed term role finishing 30 June 2025.

Alternate formats of this advertisement and a position description can be found here www.whaikaha.govt.nz/p-c

Ko wai koe | About You:

You will have broad Human Resources experience including knowledge of current best practice. This will be paired with experience and knowledge of implementing effective HR and ER policies, initiatives and programmes.

Your practical experience within the government sector will ensure you can provide advice on the strategic context of

projects and policy issues and how these operate in the real world.

You will have strong relationship management skills with the ability to influence and gain trust and credibility with a wide range of people.

To undertake this role successfully, you will be a disabled person or be able to establish credibility and trust with the disability community, as well as having empathy and an understanding of the unique and diverse experiences of disabled people.

Mō Te Tono, Mō Te Tiro tiro Tātai Tūranga | Apply or View the Position Description:

www.whaikaha.govt.nz/p-c

Salary Range: \$102,533 – \$124,402

Tono Mai | We encourage you to apply:

Joining Whaikaha means being part of a whānau that celebrates the diversity each individual brings. Currently, just over 40% of our people identify as disabled people and we want this number to grow. We care about the wellbeing and success of our people and provide a

supportive and inclusive working environment where people can thrive and be who they really are. We are committed to the application of Te Tiriti o Waitangi in all levels of our work.

Me He Pātai Anō | Further Enquiries:

We encourage you to talk to us about any support you need. We want you to present this information in a way that plays to your strengths. For example, you may prefer to use video instead of a traditional CV and cover letter. You might want whānau or a friend to tell us about you or use social media or a PowerPoint presentation. Let's kōrero about what you need to feel supported in your application.

Contact us about the best way for you to apply by emailing us at: PeopleandCulture@whaikaha.govt.nz

Te Tono | Application:

Please click the **'Apply'** button to submit your application.

If you work for Whaikaha or MSD already – Please apply through the myHR portal. You can do this by clicking the **'Apply'** button to complete the online application form and upload your CV and cover letter. This will ensure that your employee profile is visible as an internal candidate.

Ka Kati Ngā Tono | Applications

Close:

For closing dates, please refer to this job position on www.whaikaha.govt.nz/p-c

Whaikaha has adopted the Ministry of Social Development's (host agency) COVID-19 vaccination policy. This policy applies to all Whaikaha employees and encourages, but does not require, employees to be fully vaccinated for COVID-19 and its variants, unless the role is identified as requiring vaccination at the time.

End of Senior Advisor People and Culture