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# **Manager, New Zealand Sign Language Office**

Adapted in 2024 by Accessible Formats Service,  
Blind Low Vision NZ, Auckland

**TN:** Logo at the top of the page is: Whaikaha Ministry of Disabled People.

# Manager, New Zealand Sign Language Office

- Flexible work hours 28-40 hours per week
- Work in an organisation committed to accessibility
- Join us in this influential leadership role

Join our New Zealand Sign Language (NZSL) team and lead them to facilitate and assist the NZSL Board in fulfilling its functions and activities.

## Ko wai mātou | About Us

Whaikaha—Ministry of Disabled People has a unique mandate of having responsibility to steward change across Government, while commissioning disability support services; as well as transforming how these services are commissioned and delivered.

Deaf and disabled people expect to have greater choice and control over the supports and services they receive to lead their best life. We are committed to this by strengthening relationships and working in partnership with Deaf and disabled people, tāngata whaikaha Māori, Pacific disabled people and their whānau.

Whaikaha presents an exciting opportunity to make a real difference. The call for "Nothing about us, without us" is an integral part of our operation.

# **Mō tēnei tūranga mahi | About the Role**

As the Manager of the NZSL team you will play a crucial role in collaborating with the NZSL Board to develop and implement the refreshed New Zealand Sign Language Strategy, the United Nations Convention on the Rights of Persons with Disabilities, and the New Zealand Disability Strategy.

Your responsibilities include overseeing the work program, leading a team (some with lived experience), and ensuring the team delivers on objectives. You will manage the relationship with the NZSL Board and wider NZSL users and Deaf communities. While fluency in NZSL is preferred, it is not necessary, however, a commitment to building an understanding of NZSL is essential.

Alternate formats of this advertisement, position description and closing date can be found here [www.whaikaha.govt.nz/nzsl-ma](http://www.whaikaha.govt.nz/nzsl-ma)

## **Koe wai koe | About you:**

You will have proven expertise in developing, leading, and lifting capability of high-performing teams. You will have a track record of building an inclusive culture within your team.

You will have a deep understanding of the machinery of Government and the role of external governance bodies that represent the interest of, and make decisions on

behalf of, their communities. If you have experience dealing with external boards this would be an advantage.

Your strong relationship management skills will see you building relationships across the Deaf and disability sector both within and outside of government. Your verbal and written communication skills will be second to none.

Knowledge of the Deaf community would be a strong advantage.

You will thrive in a fast-changing, ambiguous environment, effectively handling multiple priorities and tight deadlines.

To undertake this role successfully you will be a Deaf or disabled person, have lived experience with whānau, or be able to clearly demonstrate the ability to establish credibility and trust within the Deaf and disabled community. You will show empathy and a deep understanding of the diverse experiences of Deaf individuals.

## **Mō Te Tono, Mō Te Tirotiro Tātai Tūranga | Apply or View the Position Description:**

[www.whaikaha.govt.nz/nzsl-ma](http://www.whaikaha.govt.nz/nzsl-ma)

### **Salary range:**

\$117,418-\$174,069

## **Tono Mai | We encourage you to apply:**

Joining Whaikaha means being part of a whānau that celebrates the diversity each individual brings. Currently, just over 40% of our people identify as Deaf or disabled people and we want this number to grow. We care about the wellbeing and success of our people and provide a supportive and inclusive working environment where people can thrive and be who they really are. We are committed to the application of Te Tiriti o Waitangi in all levels of our work.

## **Me He Pātai Anō | Further Enquiries:**

We encourage you to talk to us about any support you need. We want you to present this information in a way that plays to your strengths. For example, you may prefer to use video instead of a traditional CV and cover letter. You might want whānau or a friend to tell us about you or use social media or a PowerPoint presentation. Let's kōrero about what you need to feel supported in your application.

Contact us about the best way for you to apply by emailing us at [PeopleandCulture@whaikaha.govt.nz](mailto:PeopleandCulture@whaikaha.govt.nz)

## **Te Tono | Application:**

If you work for Whaikaha already—please apply through the myHR portal. You can do this by clicking the "**Apply**"

button to complete the online application form and upload your CV and cover letter. This will ensure that your employee profile is visible as an internal candidate.

## **Ka Kati Ngā Tono | Applications**

### **Close:**

Please refer to our website at:

[www.whaikaha.govt.nz/nzsl-ma](http://www.whaikaha.govt.nz/nzsl-ma) for the closing date of this position.

Whaikaha has adopted the Ministry of Social Development's (host agency) COVID-19 vaccination policy. This policy applies to all Whaikaha employees and encourages, but does not require, employees to be fully vaccinated for COVID-19 and its variants, unless the role is identified as requiring vaccination at the time.

**End of Manager, New Zealand Sign Language Office**